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www.awfa.asn.au

EXECUTIVE COMMITTEE

POSITION DESCRIPTION

Position Title

President

About AWFA

The Albury-Wodonga Football Association Inc. (AWFA) is an affiliate of Football New South Wales (FNSW) and is also subject to the authority of Football Australia. AWFA is responsible for the management and development of football throughout the Murray region. AWFA has over 2500 participants from our 12 member clubs.

AWFA is responsible for providing an environment that encourages, develops and promotes participation in Football within our community. AWFA promote, recognise and provide a safe and inclusive culture across our member clubs. AWFA provides, for amateur players, a competition run for participants without limitation as to age, race, religion or location throughout Albury, Wodonga, North-East Victoria and the Murray region.

Purpose of the Role

The President is to provide the principle leadership, responsibility and guidance for the Association and its members. The President is primarily responsible for ensuring that the association's goals and objectives are met, its constitution and rules and regulations are abided by, and completes all compliance obligations.

Working Relationships

- Executive Committee
- Member Clubs
- External Stakeholders
 - Football NSW, Football Victoria, Football Australia, FNSW Riverina Branch
 - Albury City Council, Wodonga Council, Rural City of Wangaratta Council & Alpine Shire
 - Sponsors and Partners
 - Government entities i.e. NSW Office for Sport, local members of State & Federal Parliament
 - Local media i.e. The Border Mail, Prime7
- Wider community

Responsibilities

- To be well informed of all Association activities
- Have a comprehensive knowledge of the constitution and rules and regulations, as well as policies that apply to the association
- Ensuring the association has a clearly defined purpose, vision and set of values to guide decision-making, culture and behaviour
- Promote, develop and enhance the AWFA brand throughout the community and region

- Facilitate planning and ensure the organisation has clear and defined goals and objectives, as well as strategies and plans to achieve these goals and objectives
- Work with the Treasurer to implement budgetary measures and protect the cash and assets of the association
- Ensure the appropriate policies and measures are in place to protect the participants of Member Clubs and the Representative program
- Manage and chair Executive, Member and general committee meetings efficiently and effectively.
- Regularly liaise with the Executive Committee and executives of the Member Clubs to ensure transparency and proper management
- Work with the Executive Committee to ensure that the strategic priorities are being met according to the goals and objectives set out by the committee by regularly reviewing association activities and the activities of the Member Clubs
- Serve as a delegate to the Riverina FNSW branch, Victorian Country League and NSW Association Standing Committee
- Assist in the development of partnerships with sponsors, local and state government, collaborating organisations and funding agencies
- Act as a signatory for the association
- Serve as a spokesperson for the association where required
- In collaboration with the Treasurer and Secretary, manage and guide the Association Administrator where required

Helpful Experience

- Experience in a leadership role (professional or volunteer-based)
- Knowledge of the laws and policies that relate to community sporting organisations
- Presence within the local football community

Helpful Knowledge and Skills

- Understanding of the Association constitution, rules and regulations and governing body policies.
- Strong communication and interpersonal skills.
- Public speaking skills.
- Decision-making skills.
- Strong management skills and leadership.
- Dedication and positive influence when representing the association.

FOOTBALL ASSOCIATION

Working Hours

Working hours can be unsocial and may regularly require weekend and evening work. This work peaks at times of Executive, Management, and general meetings, however stays constant throughout most of the year/season.

For further information about this role, please contact admin@awfa.asn.au with any queries you may have.